

Ref: RG/20/STD/071

**IMPORTANT NOTICE**

To: **Students from Years 2-5 of Bachelor of Nursing (Honours) Programme**

From: Registry

Date: 14 October 2020

Subject: **Examination Period and Announcement of Examination Timetable for 1<sup>st</sup> Semester of 2020-21**

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The **Examination Period for 1<sup>st</sup> Semester of 2020-21** for **Years 2-5** courses of the Bachelor of Nursing (Honours) Programme is scheduled on **16-28 November 2020**. The detailed examination arrangement will be announced in due course.

Please note the following schedule for the announcement of examination timetables:

### 1. Tentative Examination Timetable

(a) It will be announced via the following channels **starting from 10:00 am of 26 October 2020 till 5:30 pm of 27 October 2020**:

- i. Student Portal - Registry <https://studentportal.cihe.edu.hk> under Announcement ;
- ii. Student intranet - <http://booking.cihe.edu.hk> ;
- iii. Notice boards at the Registry Counter (2/F Student Services Centre at CIHE Building) and 2/F lift lobby of CBCC Building.

(b) Students should report any time clash of examination **by 5:30 pm of 27 October 2020** via the following channels to the Registry:

- i. Registry Counter (Student Services Centre on 2/F at CIHE Building); OR
- ii. Email to [registry@cihe.edu.hk](mailto:registry@cihe.edu.hk)

If no report is received **by 5:30 pm of 27 October 2020**, the examinations will be arranged as stated.

### 2. Final Version of Examination Timetable

It will be announced via the following channels **starting from 10:00 am of 29 October 2020**:

- i. Student Portal - Registry <https://studentportal.cihe.edu.hk> under Announcement ;
- ii. Student intranet - <http://booking.cihe.edu.hk>
- iii. Students' email accounts in the Institute / College;
- iv. The notice boards as stated above.

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IT Services Centre Helpdesk and hotline: Room 810 / 3653 6653

Enquiry to Registry: [registry@cihe.edu.hk](mailto:registry@cihe.edu.hk), 3702 4388

